

# **CAPTURE-ME**

# **PHOTOBOOTHS**

## Hire Terms & Conditions

- 1) It takes approx. 1 hour to set the booth up, we then operate it for a minimum of 2 hours, subject to booking, up to 12pm, it takes 1 hour to pack down after the event. Where possible we will set up before your event and depart from the venue in the shortest possible time, we aim to ensure there is no inconvenience to you and your guests, if you are unsure of the best place to position us just ask us for further details.
- 2) The booth comes with a 22" touch screen monitor for ease of use, the latest dye sub printer for high quality prints and professional lighting for image clarity. The booth assistant will manage everything for your guests and ensure they have a great time as well as getting as many as possible to use the booth and sign the guestbook if applicable.
- 3) The booth measures 1230mm depth by a width of 2130mm and is 1980mm tall. It also comes flat packed in our canvas transportation bags so it is easy to set up anywhere. We need some space to the side of the booth for props and ideally a table to the other side for the signing of your guestbook.
- 4) A deposit must be paid to secure a booking date and a booking form must be completed.
- 5) Payment must be made 10 days before the event if paying by cheque or BACS transfer, or if by prior arrangement on the evening of the event in cash and before the equipment is set up. We observe operator etiquette which asks the hirer to please contact the operator on arrival and make payment without having to be asked. Cheques are not accepted on the night.
- 6) The hirer will arrange for sufficient space to be provided in positioning the photo booth to allow safe use of the equipment by the operator and guests.
- 7) The hirer will arrange for the photo booths final position to be as close to an electrical socket of 220-240v fitted with a 13amp trip.
- 8) The operator will provide a copy of its liability insurance should the venue request one.
- 9) The operator will operate its equipment with the best intentions at all times, guests are asked to observe the operators instructions which are provided for the safety of all guests and that of the booth equipment, guests who may become rude or not listen to reasonable requests may be asked to leave the booth unit. Threatening behaviour of any level will not be tolerated and the operator reserves the right to cease operating, in serious situations the operator will take down the booth unit and leave the premises. No refund of monies will be paid.
- 10) We will endeavour to provide the supplies and equipment ordered but the operator reserves the right to substitute supplies or equipment at any time should there be a need.
- 11) The operator cannot be held responsible for any failure to provide a service of supplies or equipment if the operator has no control over the circumstances which may withhold all or part of the supply such as accidents, traffic issues on route to the venue, venue issues or the delay in operating the unit for any reason.
- 12) In the event that the operator has no option but to fail in the supply of equipment hire and supplies in whole or in part, which are the responsibility of the operator, any monies paid will be reimbursed from our client account as soon as possible and in all cases, within 10 days of the planned date. Failure to supply due to the venue or client issues will not result in a refund.
- 13) The hirer agrees that in providing a booking form and payment of at least a deposit, the hirer accepts these terms and conditions.